

Approved Minutes

Peter Jensen, Chairperson, called the meeting of the Eagle Spring Lake Management District (ESLMD) to order at 6:30pm, and led with the pledge of allegiance. Other Commissioners in attendance were Tom Day, Nancy Wilhelm, Tom Tynes, Town of Eagle Representative Ryan Hajewski, and Waukesha County Representative Lance Matthews. Commissioner Chris Hinz was excused. Lake residents Jeff & Janet Prokop, John Mann, Barb Pinekenstein, Pat McGuire, Greg Himebauch, and Bookkeeper/Administrative Assistant Gina Krause were also present.

Approval of Agenda – A Motion was made by T. Tynes to approve the December 19, 2023, agenda as written; second by N. Wilhelm, motion carried.

Approval of Board Meeting Minutes – T. Day made a **Motion** to approve the November 14, 2023, Board meeting minutes as written; second by T. Tynes, motion carried.

Announcements and Upcoming Meetings

- This is the last meeting that will be using our old email service, it has now been set up under Brevo. There will be an auto unsubscribe at the bottom of the email for anyone wishing to get off the list.
- The Sea Tow Foundation will be hosting a virtual conference on March 5–7, 2024 with education, networking, and community building sessions.
- The Wisconsin Lakes meeting conference was attended to help with the set-up of the 2024 conference. Conference dates will be March 26–28, 2024.
- The next Town of Eagle Board meeting will be 12/20/2023.
- **Public Comment** – Public comments included some of the following:
 - Concerns about not having a lake patrol for 2024 and would like to see a committee put together to discuss and plan what could be done to keep a lake patrol service on the lake. The golf course has offered use of their property to hold a fund raiser if needed. The golf course would need a letter by March 1, 2024, stating the Town's interest in having lake patrol (letter would not have to be a commitment).
 - Concerns using Brevo as an email service and the privacy of this use. Who or what else are email addresses being used for? We own the email addresses, and they are not supposed to be shared.

Carp Initiative/Fishery Issues Discussion – A tentative date of January 24, 2024, has been set for a Chicago, Fish and Wildlife commission to hold a one-day conference to deal with fish and climate change.

Weather Station Discussion – There were no updates

Wambold Dam/Kroll Outlet – Discussion – There was no discussion.

Legislative/Regulatory Issues Discussion –

Passage of Wisconsin SB-85 on Meeting Notification – SB 85 did pass. If you have a full e-mail listing (which we do not have), then you can use e-mail for notifications of Annual Meetings.

Buoy Status Compliance Update – Discussion/Action

Application Status and Town Approval – Gina reported that the permit has been granted and received. A copy of the permit was given to Ryan for the Town's records.

Treasurer's Report on Improved Efficiency/Accounting, Payroll, and Cloud Software – Discussion/Action – Despite the fact we had an anticipated \$13,000 in unfavorable legal expenses, it appears we are going to come in with \$5000 favorable in our expenses. We are planning to forgo the payroll subscription due to the simplification taking place with fewer employees. Historical reports are now going to change to fiscal months and fiscal year rather than the current meeting to meeting reports. Check detailed reports will remain the same.

Floodplain identification correction for island properties update – Discussion – The removal from flood plain applications have been submitted for all those island properties who responded. There will be a conference call in January.

Update 2021 CV001294 ESLMD vs Wruck – Discussion – The next hearing is set for Friday, December 22, 2023, at the Waukesha County Court house. It is open to the public and we have asked for a ruling.

Water Patrol Status Update – Discussion/Action – Out of 6 private security firms, only 1 considered doing water patrol. There were extra fees that were so expensive that it made it impossible to even consider using them and DNR would have to give them the authority. R. Hajewski handed out a lake patrol research document from Town of Eagle Chairperson, Chris Mommaerts for all the Board members and Gina.

New Business

Approval of 2024 Insurance Proposal – Discussion/Action – T. Day made a **Motion** to approve the insurance coverage with Glatfelter in the amount of \$5,673; second by T. Tynes, motion carried.

Approval of Municipal Records Schedule – Discussion/Action – It was recommended that we adopt the municipal records schedule for record keeping which may allow us to go from a 7-year retention period down to a 3-year period. N. Wilhelm made a Motion to adopt the Municipal records schedule for the Eagle Spring Lake Management District; second by T. Tynes, motion carried.

Disposition of Lake District Records – Discussion – The records that we do keep will be sent off to the state records storage facility and no longer kept in our storage site. Board member discussion included the suggestions that as we go along with destroying records, we should discuss them. Also, that it is optional that if we want to keep a record that is no longer required to keep, that we have that right to keep it.

Update on Employee Handbook Policy – Discussion – It was informational only and previously Von Briesen gave a presentation on this.

Monthly Report – See topic Treasurer's Report on Improved Efficiency/Accounting, Payroll, and Cloud Software – Discussion/Action above.

Financial Update & Payment of Bills – Discussion/Action – N. Wilhelm made a **Motion** to pay the bills; second by T. Tynes, motion carried.

Adjourn – At 7:13pm, T. Tynes made a **Motion** to adjourn; second by N. Wilhelm, motion carried.

Christine Hinz
ESLMD